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**Education:**

**The Art Institute of Washington; Arlington, VA 2006-Present**

- Major: Interactive Media Design (Web Design/Multimedia)-Held Bachelor of Fine Arts Degree
- Expecting-March 2011

**The Art Institute of Ft. Lauderdale; Ft. Lauderdale, FL 2001-2003**

- Major: Web Design/Multimedia

**Skills:**

Dreamweaver	After Effects	XHTML
Fireworks	GoLive	XML
Flash	Acrobat Pro	DHTML
Illustrator	Final Cut Pro	Symphony (report)
Photoshop	HTML	Microsoft Office
ImageReady	JavaScript	Ultipro/Kronos/ADP/Paychex
Contribute	Action Script 2.0/3.0	(payroll software)
CSS	Director	PC & Macintosh OS

**Job Experience:**

**Barnes & Noble Bookstore: Plantation, FL 10/31/2000 to 8/2002**

**Bookseller-Part time**

- Worked with other sales associates to unload & shelve new shipment.
- Completed orders and provided customer service.

**Gehl Group/Xentel Co: Ft. Lauderdale, FL 1/19/98 to 7/1/99**

**Payroll Representative**

- Responsible for accurately paying over 700 employees in approx. 32 states on a weekly basis.
- Assist the payroll manager with weekly, monthly and quarterly audits and reports.

**Communication Service Centers; Margate, FL 6/25/96 to 8/1/96**

**Payroll Officer**

- Crediting and debiting minutes for hours worked and not worked,
- Correcting schedules by inputting correct times and dates, and calculating sick time when employees left early.

**Aventura Hospital and Medical Center; Aventura, FL 3/6/95 to 1/28/96**

**Mental Health Technician**

- Worked with deaf patients' need & talk with their psychologists for their activities.
- Listened what patients felt depression or angry or else. Reported to head of nurse and Psychologists.

**E.K. Williams & Co.; Anchorage, AK 9/20/94 to 12/19/94**

**Accounting & Payroll**

11/6/91 to 7/9/92

- Responsibilities payroll for over 120 companies as over 4,000 employees daily.
- To do garnishment with child support/IRS Levy or else and also to input hire and terminate on the computer